

RESUME

DEEPAK LAL SRIVASTAV

E-mail ID:- satyams102@gmail.com

Mobile No.:- +91 6392649035

Personal Details:-

Name : Deepak Lal Srivastav
Father's Name : Sri. Jitendra Lal Srivastav Date of
Birth : 15 September 1989
Permanent Address : Vill: Inayatpur, Post : Kamalpur, Dist:
Chandauli (U.P.) 232106
Sex : Male
Marital Status : Married
Religion : Hindu
Nationality : Indian Language
Known : Hindi & English

Education Qualification :-

- ✓ **10th** Passed from U.P Board Allahabad year 2004 with 59.33%
- ✓ **12th** Passed from U.P Board Allahabad year 2006 with 55.8 %
- ✓ **Graduation (B.A.) Passed From M.G.K.V.P. Varanasi** year 2013 with 42.33 % .

Other Qualification :-

- ✓ DCA (Diploma in Computer Application)

Experience :-

- ✓ **2 year** work in **BANARAS BEADS PVT. LTD. As a post of Data Entry Operator in Store Department. From March 2018 to Feb. 2020.**
- ✓ **Work as a Computer Operator in TRCC. PVT. LTD. In BHADOHI U.P. From Aug 2020 to till date.**

JOB RESPONSIBILITIES:-

- ✚ **Making Invoice**
- ✚ **Gate pass Generate (transporter)**
- ✚ **Daily Order entry and print invoice**
- ✚ **Daily Update Dispatch Report**
- ✚ **All Billing report Update in excel**

(Signature)

Date:

Place:

Deepak Lal Srivastav