

CURRICULUM VITAE



JUGAL KISHORE

H1/41A 301.Top Floor Bangali Colony

Mahaveer Encl Palam

New Delhi – 110045

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OBJECTIVE :-

Seeking a challenging career in an organization where my skills can be put to use.

AREA OF INTEREST:-

- *Office Administration.*
- *Business Development Department*

KEY SKILLS:-

- Self motivated & driven;
- Ready to assume responsibility

PROFESSIONAL EXPERIENCE:-

- ✓ Worked at **Saarc System India Limited (Contract through MCD)** as a Supervisor from 2002 to 2006 (04 Years).
- ✓ Worked at **SMS Infrastructure Ltd. (Construction Company)** as a Office Executive & **Business development (BD)** 2008 to 2015. (08 Years)
- ✓ Presently working in **DEP TOLLS LLP (Contract through MCD)** as a Office Executive from 2016 to 2018

WORKING EXPERIENCE:-

- 12 Years Experience in Construction Company & Supervisor in MCD.

EDUCATION QUALIFICATION:-

- 10 from UP Board in 2002.
- 12 from UP Board in 2004.

TECHNICAL QUALIFICATION:-

- Diploma in Electrician Course from Sarva Vidya Peeth R.K. Puram, New Delhi.

COMPUTER KNOWLEDGE:-

- ❖ Friendly with Operating System, WINDOWS 98, 2000, 2003, XP, 2007

NOTICE PERIOD - 02 Month

EXPECTED CTC - Negotiable

PERSONAL DETAILS:-

Fathers Name : Sh. Nand Kishore

Date of Birth : 17th September 1986

Nationality : Indian

Marital Status : Married

Language Known : English / Hindi

Hobbies : Reading, Watching Hindi Movies & Listening to Music.

Place : New Delhi

Date : _____

