

SUMMARY

I am a detail-oriented finance professional with strong expertise in accounting, tax compliance, and financial reporting. Experienced in supporting international operations, I am adept at working with ERP systems, reconciliations, and managing business documentation. Recognized for my quick learning ability and problem-solving skills, I thrive both independently and in collaborative team environments. My academic background in finance supports a sharp analytical approach and a strong commitment to accuracy.

EDUCATION

Year	Degree	Institution Name	Score
2023-24	M.Sc. Accounting, Governance and Financial Management	University of Sheffield, Sheffield	Merit (67.5%)
2019-22	Bachelor of Commerce	Lakshmbai College, University of Delhi	7.424 CGPA
2019	ISC Class XII	Welham Girls' School, Dehradun	88.5%
2017	ICSE Class X	Welham Girls' School, Dehradun	87.6%

SKILLS

Financial Reporting & Reconciliation, Taxation (TDS, International Returns), ERP Systems (SAP, Tally), Microsoft Office, Python, Google Ads, HTML, Problem Solving, Communication

EXPERIENCE**Finance Executive, British Airways (via TeamLease Services Ltd.)** *(December'24 – Present)*

- Successfully managed finance operations on a contract basis for British Airways, independently coordinating with multiple teams to ensure seamless workflow and timely deliverables.
- Accurately filed complex tax returns for multiple international operations across Pakistan, Bangladesh, Maldives, and Saudi Arabia, ensuring 100% compliance with local tax regulations and deadlines.
- Conducted detailed analysis of vendor invoices to precisely determine the nature of transactions, leading to error-free TDS calculations and on-time payments, significantly reducing compliance risks in India.
- Prepared and reconciled monthly passenger revenue statements for India operations, identifying discrepancies and driving resolution to maintain financial accuracy and reporting integrity.
- Efficiently raised, tracked, and followed up on payment requests using SAP Ariba, expediting payment cycles and improving vendor relationship management.
- Proactively assisted in drafting and reviewing legal notice responses and meticulously organized financial documents, supporting legal and audit processes with thoroughness and attention to detail.

Finance and Accounts Intern, BLK – Max Super Specialty Hospital *(October'22 – December'22)*

- Independently filed TDS returns and compiled comprehensive FIRC documentation covering a three-year period, ensuring accuracy and full regulatory compliance.
- Utilized ERP software proficiently to generate detailed PRS and CER reports, enabling precise tracking and reporting of financial transactions.
- Gained working knowledge of complex TDS rates and return filing procedures

Marketing Intern, Vansun Mediatech Ltd. *(September'21 – November'21)*

- Played an active role in developing and executing email, social media, and Google Ads campaigns, contributing to increased brand visibility and engagement.
- Collaborated cross-functionally to identify and expand digital marketing channels, helping to diversify outreach strategies and grow audience reach.
- Assisted in designing campaign mock-ups and drafting compelling content, ensuring alignment with brand messaging and marketing objectives.

PROJECTS**CSR Reporting – Virtuous or Pretense?**

- Researched the authenticity of CSR reporting in this dissertation, investigating whether it reflects genuine corporate responsibility or mere pretense, with a focus on fraudulent practices.
- Conducted comprehensive case studies on major CSR fraud incidents involving GlaxoSmithKline, SABMiller, and Volkswagen, employing thematic analysis, comparative financial analysis, and forensic techniques.
- Identified common patterns of manipulation and systemic weaknesses in CSR disclosures through rigorous data analysis.
- Developed practical recommendations to enhance governance frameworks and promote transparency, aiming to curb CSR-related fraud and encourage ethical corporate behavior.

CERTIFICATIONS & COURSES

- **Python Basics for Data Science** – IBM (edX)
- **Exploring & Producing Data for Business Decision Making** – University of Illinois (Coursera)
- **Forensic Accounting & Fraud Examination** – West Virginia University (Coursera)
- **CA Foundation** Cleared

CO-CURRICULAR ACTIVITIES

- School Official
- Played hockey at IPSC level
- Volunteered for social initiatives including tree planting
- Attended educational seminar at NASA